

Tree Sponsor Rules and Guidelines

Please keep and read carefully.

If you have any questions, feel free to contact Tim Hartzel at 715-495-4582 or hartzel@hotmail.com

- Deadline for tree sponsor application is **October 25th, 2019**
- Tree spaces are 6' x 6'. Trees and gifts must fit within the designated area. Maximum tree height is 8'. Although most trees will be the standard "floor" tree, feel free to use a "skinny" tree.
- A maximum of eight 4' trees will be accepted.
- Please have as much fun with this as you want to! There is no wrong tree design.
- **Trees must be pre-lit with LED lighting.**
- All trees must be **NEW ARTIFICIAL ONLY**. This is for fire safety, and potential allergy issues for visitors and volunteers.
- A tree skirt should be provided as a part of the tree.
- The theme this year is "A Tropical Christmas". Sponsors are highly encouraged to play with this theme, however, should you choose otherwise we ask that a theme be clearly represented in the decorations and gifts. In the past, sponsors have chosen a theme that represents a specific business, the holidays in general, or other themes that your business would be proud to be associated with.
- Alcohol may not be displayed with the tree but can be a part of a gift. If alcohol is a part of the gift it must be picked up from the sponsor directly. The Mehara Shrine Clun and the Masonic Ballroom will not store alcohol nor convey alcohol to winners.
- Mehara Shrine Club/The Masonic Ballroom is not responsible for loss of or damage to trees, gifts, or displays.
- TREE SPONSOR MUST SUPPLY A NEW POWER CORD THAT MEETS STANDARD ELECTRICAL CODE.
- Tree sponsor must supply all required accessories for setup (wire, tape, hangers, wire-ties, etc.)
- **PLEASE DO NOT ATTACH MONEY OR GIFT CARDS TO THE TREE.** If your tree/gifts are to have cash or gift cards as a part of the raffle we suggest representing the cash with play money, and the gift cards with a print-off of what the gift card is. These surrogates may then be hung on the tree or displayed within the allotted space. We suggest placing any cash or gift card gifts into a sealed envelope marked with the name of the sponsor, the contents of the envelope, and the tree number (to be provided at setup). the envelope will then be placed in a safe and given to the tree winner when they pick up the tree.
- The sponsor is responsible for setup of their respective tree(s). **Setup dates are November 22 and 23 from 1PM to 7PM.**
- Winners will be posted to our website, on our social media accounts, and in the next issue of the Zor Zephyr.

- All trees and their respective gifts will be awarded to a winner drawn from the tree's respective ticket vessel on the last day of the FEZtival.
- **THANK YOU FOR YOUR SPONSORSHIP! YOU ARE HELPING US HELP CHILDREN IN NEED.**
- Enjoy planning and decorating your FABULOUS FESTIVAL TREE!

